



Board of County Commissioners

Rock G. Ulibarri
Chairman - District 1

Arthur J. Padilla
Vice Chair - District 3

Janice C. Varela
Commissioner - District 2

Maria L. Martinez
Commissioner - District 4

Chris A. Najan
Commissioner - District 5

PUBLIC NOTICE DISSEMINATED FOR TODAY'S MEETING

The San Miguel County Board of Commissioners will hold a regular monthly meeting on Tuesday, November 14, 2017 beginning at 2:00 p.m., at the San Miguel County Administration Complex located at 500 West National Avenue, Suite 200, Las Vegas, New Mexico 87701. During the meeting, a County Board of Finance Meeting will take place. Any person who requires special assistance or service to attend or participate at the meeting should call the County Manager's office at 1.505.425.9333.

Vidal Martinez, Ed. D.
County Manager

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Office of the County Manager, San Miguel County, 500 W. National, Suite 201, Las Vegas, New Mexico 87701, Phone: 505-425-9333, Fax: 505-425-7019 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of the County Manager, San Miguel County, 500 W. National, Suite 201, Las Vegas, New Mexico 87701, Phone: 505-425-9333, Fax: 505-425-7019 if a summary or other type of accessible format is needed.

Published: Las Vegas Optic: October 25, 2017

Disseminated to Radio Stations KFUN, KLVF, KNMX, KMDZ, KBQL, and KMDS: October 25, 2017

Posted on the SMC Website at www.co.sanmiguel.nm.us: October 25, 2017

At least 72 hours in advance of the meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at www.co.sanmiguel.nm.us, and also available in hard copy at the office of the San Miguel County Manager, Suite 201 of the location noted above.

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Administration Complex
500 West National Avenue, Suite 201 Las Vegas, New Mexico 87701 (505) 425-9333 phone (505) 425-7019 fax
vmartinez@co.sanmiguel.nm.us

SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures.

APPROVAL OF AGENDA

APPROVAL OF MINUTES

October 10, 2017 Regular Commission Meeting

INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEES:

VICTORIA LUCERO- Transport Officer-Probationary Full Time Employee San Miguel County Sheriff's Division

PRESENTER: Eileen Sedillo, Human Resources Supervisor

PUBLIC INPUT FORUM

NEW BUSINESS

PRESENTATION: Fears Nachwati Law Firm

Presenter: Matthew McCarley- Partner

PRESENTATION: Department of Homeland Security and Emergency Management

Presenter: Rosalita Whitehair, Ashley Marsh, and Brenda A. Jacquez

REGULAR ORDER

1. The San Miguel County Family and Community Health Council Membership

Action Requested of Commission:

To appoint existing and new members to the San Miguel County Family and Community Health Council.

Presenter: Dr. Barbara Casey Perea

2. Economic Development Cooperation (EDC)

Background Information:

Request to approve \$30,000 to fund EDC with deliverables.

Action Requested of Commission: Review, discuss, and approve

Presenter: Rock Ulibarri, San Miguel County Chairman

3. Hemp Industry in San Miguel County

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Rock Ulibarri, San Miguel County Chairman

4. Transportation Issues in San Miguel County

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Rock Ulibarri, San Miguel County Chairman

5. Town Hall Meeting

Background Information:

Topics of discussion will be cost of health care, types of health care, quality of health care.

When: Friday, November 17, 2017. Time: 5:00 p.m. - 7:00 p.m. Where: San Miguel County Commission Chambers.

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Rock Ulibarri, San Miguel County Chairman

6. Las Vegas Night at the Legislature

Background Information:

Yolanda Cruz, San Miguel County representative, will brief the commission on the planning stage for Las Vegas Night at the Legislature.

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Yolanda Cruz, SMC DWI Coordinator

7. San Miguel County Comprehensive Plan Survey

Background Information:

San Miguel County and ARC Planning deployed an electronic survey via the County Website on August 24th to compile information to assist County staff and the County Commission in better understanding the opinions, ideas, needs and concerns of residents within the 11 San Miguel County sub areas.

The IT Department submits to you the most current data as of November 7th, 2017.

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Diego Trujillo, SMC Information Technology Supervisor

8. On-Site Fire Department Apparatus Maintenance and Repair

Background Information:

Recently San Miguel County Fire requested proposals from those vendors who were qualified to provide on-site apparatus maintenance and repair. Three proposals were received, opened and evaluated. All three vendors met or exceed the minimum requested requirements. At this time, authorization is being requested to contract with the three vendors who provided proposals, those being Emergency Maintenance Services, MJM Service and Repair and New Mexico Apparatus. This would allow San Miguel County Fire the ability to provide on-site apparatus maintenance and repair services as well as emergency repair services to the 12 Volunteer Fire Departments within San Miguel County.

Action Requested of Commission:

Review and provide authorization to enter into contracts with Emergency Maintenance Services, MJM Service and Repair and New Mexico Apparatus to provide on-site apparatus maintenance and repair as well as emergency repair services to San Miguel County Fire Volunteer Fire Departments.

Staff Recommendation: Approval

Presenter: Elauterio “Mike” Montano, SMC Fire Chief

9. Fire Truck

Background Information:

On September 28, 2017, San Miguel County Fire was notified by Mr. Eugene Pino, State Forestry, that a 2008 Ford F550 Type 6 Engine would be transferred to Ifeld Volunteer Fire Department. San Miguel County Fire Chief Elauterio “Mike” Montano and Ifeld Volunteer Fire Department Chief Ken Aringdale, traveled to Springerville, Arizona for the purpose of picking up the vehicle. Permission was granted and the truck was picked up on October 4, 2017.

Action Requested of Commission: Informational purposes only

Staff Recommendation: informational purposes only

Presenter: Elauterio “Mike” Montano, SMC Fire Chief

10. Re-Organizational Chart

Background Information:

The San Miguel County Detention Center is requesting to change its organizational structure to increase inmate security and programs for the Reintegration Center.

Action Requested of Commission: Review and approve

Staff Recommendation: Approve

Presenter: Matthew A. Elwell, SMC Warden

11. Approval for J & J Auctioneers, LLC Auction Agreement

Background Information:

The San Miguel County Sheriff’s Office is respectfully requesting commission approval to proceed with the Writ of Execution process via J&J Auctioneers, LLC. Viewing of items to be sold will be held on Wednesday, December 6, 2017. Final bidding will be held online on Thursday, December 7, 2017, starting at 12:00 p.m.

Purchased items may be picked up on Friday, December 8th or Saturday, December 9th from the San Miguel County Public Works Department. J&J Auctioneers, LLC will be taking 10% of proceeds made.

San Miguel County Attorney David Romero has reviewed and approved contact for legal sufficiency.

Action Requested of Commission: Review and Approve “Action Agreement”

Staff Recommendation: Approve as submitted.

Presenter: Gary Gold, SMC Sheriff

12. Public Works Division Report for the Month of October 2017

Background Information: The San Miguel County Public Works Division submits a report to County Commission on a monthly basis on any maintenance including blading of county roads and/or special projects with County Roads that are addressed.

Action Requested of Commission: Informational Purposes Only

Staff Recommendation: Informational Purposes Only

Presenter: Arnold Lopez, SMC Public Works Division Road Foreman

13. Recommendation to ratify the hiring of the following individual to fill the vacant position of Detention Officer at the San Miguel County Detention Center as per the recommendation of Matthew Elwell, Warden/Facility Administrator

PROBATIONARY/FULL TIME EMPLOYEE:

Jasmine Apache – Detention Officer – Effective Date of Hire: October 16, 2017- Probationary Salary: \$20,900.00.

Background Information:

The Detention Officer position became vacant due to an employee resigning or having been dismissed from the position of Detention Officer.

Action Requested of Commission:

Approval to ratify the hiring of Jasmine Apache to fill the vacant position of Detention Officer

Staff Recommendation:

Approval to ratify the hiring of Jasmine Apache to fill the vacant position of Detention Officer

Presenter: Eileen Sedillo, SMC Human Resource Supervisor

14. Personnel Actions or Changes for the month of October 2017

Background Information:

Personnel actions or changes which have taken place in San Miguel County for the month of October 2017 are submitted for ratification and approval by the San Miguel County Board of Commissioners.

Action Requested of Commission:

To approve and ratify the personnel actions or changes that have taken place during the month of October 2017.

Staff Recommendation:

To approve and ratify the personnel actions or changes that have taken place during the month of October 2017.

Presenter: Eileen Sedillo, SMC Human Resource Supervisor

BOARD OF FINANCE MEETING

15. Bank Transfers for the Month of October

Background Information: Regulation No. ADM-R-08-09-2016-CM Governing Wire Transfers

Action Requested of Commission: Informational purposes only

Staff Recommendation: None

Presenter: Bertha Bustamante, SMC Treasurer

16. Cash Balance Report

Background Information: To report the August 31, 2017 reconciled cash balances

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Melinda Gonzales, SMC Finance Supervisor

17. Journal Entry report for the month of September 2017

Background Information: To provide the Commissioners with a Journal Entry Report for the month of September 2017

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Melinda Gonzales, SMC Finance Supervisor

18. Receipt report for the month of September 2017

Background Information:

To provide the Commissioners with a Receipt Detail Report for the month of September 2017

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Melinda Gonzales, SMC Finance Supervisor

19. Accounts Payable Report for the period of September 26, 2017 through October 26, 2017 and the September 2017 Housing Payment Register

Background Information:

Present payments processed through the finance office and Bernalillo County on behalf of San Miguel County.

Action Requested of Commission: Review and approve

Staff Recommendation: Review and approve

Presenter: Melinda Gonzales, SMC Finance Supervisor

20. Resolution 2017-11-14-F1

Background Information:

The first item is to increase the expenditures in Fund 208 by \$19,157. These funds will be used to cover costs associated with staff development and will be funded through the non-budgeted cash balance.

The next adjustment is to increase the Lodgers Tax Budget by \$5,000 to cover electrical work at the fairgrounds.

The next adjustment is tied to an approval from the Department of Health to budget the carryover cash balance of \$334.07 in the Cabo Lucero EMS Fund.

Action Requested of Commission: Review and approve

Staff Recommendation: Review and approve

Presenter: Melinda Gonzales, SMC Finance Supervisor

21. Closed/ Executive Session

Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding specific county departments: Detention Center, Planning and Zoning, and Public Works.

Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act. More specifically, Strickling Litigation, Storrie Project Water Users Ass'n v. Gonzales, 1949-NMSC-052, 53 N.M. 421, 2009 P. 2d 530 (S. Ct.1949) and Fears Nachawati Law Firm

22. Action on Fears Nachawati Law Firm

Presenter: Rock Ulibarri, San Miguel County Chairman

ADJOURNMENT

