



Board of County Commissioners

Maria L. Martinez
Chair-District 4

Harold M. Garcia
Vice-Chair-District 1

Janice C. Varela
Commissioner-District 2

Max O. Trujillo
Commissioner-District 3

Chris A. Najjar
Commissioner-District 5

Vidal Martinez, Ed.D.
County Manager

PUBLIC NOTICE DISSEMINATED FOR TODAY'S MEETING

The San Miguel County Board of Commissioners will hold a regular monthly meeting on Wednesday, May 15, 2019 beginning at 2:00 p.m., at the Pecos Village Chambers located at 92 South Main St, Pecos, New Mexico 87552. During the meeting, a County Board of Finance Meeting will take place.

NOTICE TO PEOPLE WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the San Miguel County Managers Office at (505) 425-9333 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Commission Administrator at either of the above numbers if a summary or other type of accessible format is needed.

Notice Published Las Vegas Optic: April 19, 2019

Notice Posted on the SMC Website at www.co.sanmiguel.nm.us: April 15, 2019

At least 72 hours in advance of the meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at www.co.sanmiguel.nm.us, and also available in hard copy at the office of the San Miguel County Manager.

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures."

APPROVAL OF AGENDA

Administration Complex
500 West National Avenue, Suite 201 Las Vegas, New Mexico 87701 (505) 425-9333 phone (505) 425-7019 fax

APPROVAL OF MINUTES

April 9, 2016 Regular Meeting

INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEES:

PUBLIC INPUT FORUM

NEW BUSINESS

REGULAR ORDER

1. RESOLUTIONS RECOGNIZING THE PECOS PANTHERS BOYS AND GIRLS BASKETBALL, AND GIRLS CROSS COUNTRY STATE CHAMPIONSHIPS FOR THE 2018-2019 SCHOOL YEAR

Background Information: San Miguel County will be recognizing the Pecos Panthers boys and girls basketball, and girls cross country team on their state championships for the 2018-2019 school year.

Action Requested of Commission: Review Resolutions and Approve

Staff Recommendation: Approval

Presenter: Janice Varela, Commissioner

2. RATIFY OUT OF STATE TRAVEL FOR VIDAL MARTINEZ AND ARNOLD LOPEZ

Background Information: Ratification of out of state travel for County Manager Vidal Martinez and Interim Public Service Director Arnold Lopez to attend the 2019 Annual Waste Expo in Las Vegas, Nevada, on May 7 thru the 9, 2019.

Action Requested of Commission: Approval

Staff Recommendation: Same as above

Presenter: Maria Martinez, Commission Chair

3. MEMORANDUM OF UNDERSTANDING BETWEEN SAN MIGUEL COUNTY AND LAS VEGAS/SAN MIGUEL CHAMBER OF COMMERCE

Background Information: Las Vegas/San Miguel Chamber of Commerce, a collaborative, and San Miguel County, a partner enters into this agreement to support collaborative efforts to further the collective interest of the San Miguel County community. Agreement will be effective on May 14, 2019 until June 30, 2020.

Action Requested of Commission: review and approve

Staff Recommendation: review and approve

Presenter: Vidal Martinez, County Manager

4. SAN MIGUEL COUNTY HUD INCOME LIMITS- FY 2019

Background Information: HUD regulation requires annual approval of the published income limits

Action Requested of Commission: Approval of the San Miguel County HUD Income Limits for FY 2019

Staff Recommendation: Approval

Presenter: Betty Valdez, Acting Director – San Miguel County Housing Authority

5. SAN MIGUEL COUNTY ADMINISTRATIVE PLAN UPDATES

Background Information: HUD regulation requires Board of County Commission approval of any update to the Administrative Plan.

Action Requested of Commission: Hear a presentation on the Administrative Plan as it relates to San Miguel County Housing Authority (SMCHA) and HUD regulations. SMCHA must operate within the Section 8 – Housing Choice Voucher and other Special Programs in accordance to the Administrative Plan.

Staff Recommendation: Hear a presentation and approve the San Miguel County Administrative Plan.

Presenter: Betty Valdez, Acting Director – San Miguel County Housing Authority

6. NEW MEXICO ASSOCIATION OF COUNTIES

Background Information: Presentation by Taylor Horst, Risk Management Director, New Mexico Counties on services provided to San Miguel County. The commission may convene in executive session to discuss specific pending litigation.

Action Requested of Commission: Information Only

Staff Recommendation: Information Only

Presenter: Taylor Horst, New Mexico Counties

7. PECOS AMBULANCE UPDATE

Background Information: Update on the purchase of an ambulance for Pecos.

Action Requested of Commission: Information Only

Staff Recommendation: Information Only

Presenter: Andrew Duran, Fire Chief

8. AWARD OF LODGERS' TAX FUNDS

Background Information: The San Miguel County Lodgers' Tax Advisory Board received and reviewed proposals in response to Lodgers' Tax RFP N. 2019. The Advisory Board is recommending award of Lodgers' Tax as follows: Animal Welfare Coalition \$1,000; Las Vegas First \$5,000; Las Vegas Arts Council \$3,000; Las Vegas First Independent \$2,000; Pecos Business Association \$13,839 for a total award of \$24,839.00.

Action Requested of Commission: Ratify the award of said Lodgers' Tax funds and authorize the County Manager to execute the appropriate contractual agreements.

Staff Recommendation: As requested.

Presenter: Alex Tafoya, Planning and Zoning Supervisor and Glen Post, Lodgers' Tax Advisory Board Chairman

9. UPDATE 2019 CDBG APPLICATION PROCESS

Background Information: County staff wishes to update the County Commission on the 2019 Community Development Block Grant application process to date.

Action Requested of Commission: None. This is for information only.

Staff Recommendation: None

Presenter: Alex Tafoya, Planning and Zoning Supervisor

10. APPLICATION TO VACATE PLAT NO. RV-0047

Background Information: San Miguel County has received an application from Bonnie J. McGowan who proposes to adjust the lot lines of Lots 19, 21 and 22 within the Hawk's Landing Subdivision located within the Birds of a Feather Community in the vicinity of Pecos, New Mexico. Approval of a vacation of the subdivision plat in regard to the subject lots is being requested.

Action Requested of Commission: Hear the application, accept public comment on the application and approve the application.

Staff Recommendation: As requested of the Commission.

Presenter: Alex Tafoya, Planning and Zoning Supervisor

11. RESOLUTION NO. 05-15-19-PECOS SUB AREA

Background Information: The proposed Pecos Sub-Area Plan was reviewed by the Board of County Commission at its April 9, 2019 Commission meeting. The Plan is now being presented for adoption by Resolution.

Action Requested of Commission: Approve and adopt Resolution No. 05-15-19-Pecos Sub Area, which Resolution adopts the Pecos Sub-Area Plan.

Staff Recommendation: Adopt the Resolution.

Presenter: Alex Tafoya, Planning and Zoning Supervisor

12. CONTRACTS FOR ENGINEERING SERVICES AS-NEEDED

Background Information: San Miguel County received proposals from three (3) companies in response to RFP No. 2019-PZ Engineering Services As-Needed. County staff has determined that it would be an advantage to the County to have more than one engineering company available to use. The companies are Souder Miller & Associates; Miller Engineering Consultants and Stantec Consulting Services.

Action Requested of Commission: Authorize County staff to enter into contract negotiations with all three (3) engineering companies.

Staff Recommendation: As requested.

Presenter: Alex Tafoya, Planning and Zoning Supervisor

13. 2019 LEGISLATIVE AGREEMENTS

Background Information: San Miguel County has received the following 2019 Legislative agreements: Agreement No. 19-D3151 for \$40,000; Agreement No. 19-D3149 for \$46,000; Agreement No. 19-3148 for \$180,000; Agreement No. 19-D3145 for \$300,000 and Agreement No. 19-D3146 for \$110,000; Agreement No. 19-D3150 for \$75,000; Agreement No. 19-D3160 for \$50,000; Agreement No. 19-D3162 for \$60,000; and Agreement No. 19-D3159 for \$25,000.

Action Requested of Commission: Accept the Legislative Agreements and authorize Commission Chair Maria L. Martinez to sign the Agreements.

Staff Recommendation: As requested.

Presenter: Alex Tafoya, Planning and Zoning Supervisor

14. 2019/2020 STRATEGIC PLAN FOR ROAD PROJECTS

Background Information: Requesting Commission review and approval of the 2019/2020 Strategic Plan for Road Improvements for San Miguel County.

Action Requested of Commission: Review and Approval.

Staff Recommendation: Approval

Presenter: Arnold Lopez, Interim Public Works Supervisor

15. PUBLIC WORKS DIVISION REPORT FOR THE MONTH OF APRIL 2019

Background Information: The San Miguel County Public Works Division submits a report to County Commission on a monthly basis on any maintenance including blading of county roads and/or special projects with County Roads that are addressed.

Action Requested of Commission: For Information Purposes Only

Staff Recommendation: For Informational Purposes Only

Presenter: Arnold Lopez, SMC Public Works Interim Director

16. APPOINT COMMISSIONER(S) TO DWI PLANNING COUNCIL AND JUVENILE JUSTICE CONTINUUM BOARD

Background Information: It is important to keep Commissioners actively engaged in community initiatives. Commissioner Padilla was the appointee, since his term has ended; we are requesting a new appointment.

Action Requested of Commission: Appoint member to DWI Planning Council and Juvenile Justice Board

Staff Recommendation: Appoint member to DWI Planning Council and Juvenile Justice Board

Presenter: Yolanda Cruz, DWI Coordinator

17. CDWI FUNDING APPLICATION

Background Information: CDWI funding application for Safe Ride services

Action Requested of Commission: Ratify

Staff Recommendation: Ratify

Presenter: Yolanda Cruz, DWI Coordinator

18. APPROVE AGREEMENT WITH CYFD FOR JUVENILE JUSTICE FUNDS FOR FY20

Background Information: We received the FY20 grant agreement for the Juvenile Justice Continuum Board and projects.

Action Requested of Commission: Approve Agreement

Staff Recommendation: Approve Agreement

Presenter: Yolanda Cruz, DWI Coordinator

19. RESOLUTION NO. 05-15-19-RA02; ADDITION OF PINE BLUFF RD, A NEWLY NAMED PRIVATE ROAD NAME THAT WILL ADDED TO THE OFFICIAL E9-1-1 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

Background Information: A resident of a private access road off County Road A19A in the Las Vegas NM area petitioned the county to name the driveway leading to their residence. Per San Miguel County Ordinance No.SMC-07-13-99-ORD-2, Section 4.1-C; proposed to San Miguel Board of County Commissioners please review and take appropriate action on road naming for, “any private road that provides access to three or more buildings and requires a name in order to promote the health, safety and welfare of the public.”

This name has been determined to be acceptable by SMC Rural Addressing staff per San Miguel County Ordinance No.SMC-07-13-99-ORD-2.

Action Requested of Commission: Review and approve

Staff Recommendation: Approval of Resolution

Presenter: Diego Trujillo, Information Technology Supervisor

20. RESOLUTION NO. 05-15-19-RA01; ADDITION OF HorseshoeLn, A NEWLY NAMED PRIVATE ROAD NAME THAT WILL ADDED TO THE OFFICIAL E9-1-1 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

Background Information: A resident of a private access road off NM Highway 105 in the Rociada NM area petitioned the county to name the driveway leading to their residence. Per San Miguel County Ordinance No.SMC-07-13-99-ORD-2, Section 4.1-C; proposed to San Miguel Board of County Commissioners please review and take appropriate action on road naming for, “any private road that provides access to three or more buildings and requires a name in order to promote the health, safety and welfare of the public.”

This name has been determined to be acceptable by SMC Rural Addressing staff per San Miguel County Ordinance No.SMC-07-13-99-ORD-2 and because this is an existing situation, the \$100 fee has been waved.

Action Requested of Commission: Review and approve

Staff Recommendation: Approval of Resolution

Presenter: Diego Trujillo, Information Technology Supervisor

21. LEGISLATIVE IMPACT ON DETENTION CENTER

Background Information: During the 2019 New Mexico Legislative Session, several bills were passed and signed into law that will affect the operations of the detention center.

Action Requested of Commission: Informational Presentation

Staff Recommendation: Informational Presentation

Presenter: Matthew A. Elwell, Warden

BOARD OF FINANCE MEETING

22. BANK TRANSFERS FOR THE MONTH OF April

Background Information: Regulation No. ADM-R-08-09-2016-CM Governing Wire Transfer

Action Requested of Commission: Informational purposes only

Staff Recommendation: None

Presenter: Bertha Bustamante, County Treasurer

23. INDIGENT CLAIMS

Background Information: To provide the Commission with information regarding the indigent claims processed since the last Commission Meeting.

Action Requested of Commission: Ratification of the indigent claims.

Staff Recommendation: Ratification of the indigent burial payment.

Presenter: Melinda Gonzales

24. RESOLUTION 2019-05-15-F1

Background Information: Budget adjustment requests for the following: LEPF funds from the Village of Pecos; various Legislative Appropriations; Fire Chief Loan to the Sapello Volunteer Fire Fund; Traffic Safety Funding; and, Lodgers Tax Awards.

Action Requested of Commission: Review and approval.

Staff Recommendation: Review and approval.

Presenter: Melinda Gonzales

25. RESOLUTION 2019-05-15-F2, INSURANCE PREMIUMS – AFFORDABLE CARE ACT

Background Information: The insurance premiums for health care have increased by 5%. As a result this resolution will supersede Resolution 2018-06-12-F1, which established the insurance tiers for FY18/19. The revision is necessary to ensure we are providing affordable health care.

Action Requested of Commission: Review and approval

Staff Recommendation: Review and approval

Presenter: Melinda Gonzales

26. ACCOUNTS PAYABLE REPORT FOR THE PERIOD OF MARCH 2019

Background Information: Present payments processed through the finance office and Bernalillo County on behalf of San Miguel County.

Action Requested of Commission: Review and approve.

Staff Recommendation: Review and approve.

Presenter: Melinda Gonzales

27. RECEIPT REPORT FOR THE MONTH OF MARCH 2019

Background Information: To provide the Commissioners with a Receipt Detail Report for the month of March 2019.

Action Requested of Commission: Informational purposes

Staff Recommendation: Informational purposes.

Presenter: Melinda Gonzales

28. CASH BALANCE REPORT FOR THE MONTHS OF MARCH 2019

Background Information: To report the March 2019 reconciled cash balances.

Action Requested of Commission: Informational purposes only.

Staff Recommendation: Informational purposes only.

Presenter: Melinda Gonzales

29. JOURNAL ENTRY REPORT FOR THE MONTH OF MARCH 2019

Background Information: To provide the Commissioners with a Journal Entry Reports for the month of march 2019

Action Requested of Commission: Informational purposes

Staff Recommendation: Informational purposes.

Presenter: Melinda Gonzales

30. BUDGET REPORT FOR THE PERIOD OF JULY 1, 2018 THROUGH MARCH 31, 2019

Background Information: To provide the Commissioners with a FY18/19 Year to Date Budget Report.

Action Requested of Commission: Informational purposes only

Staff Recommendation: Informational purposes only

Presenter: Melinda Gonzales

EXECUTIVE/CLOSED SESSION

A. Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act. More specifically: Old Wood LCC. vs. San Miguel County, Pending litigation updates by NMC

ADJOURNMENT